

# Operating Margins 2024/25

Invitation to Tender

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## 1.0 BACKGROUND

This tender guidance document (**Tender Guidance**) is issued by National Gas Transmission (**National Gas**) acting in its role as the Gas Transmission System Operator of the National Transmission System (**NTS**). National Gas is required to procure its Operating Margins (**OM**) requirements annually in accordance with Section K of the Transportation Principal Document of the Uniform Network Code, Special Condition 5.6 of National Gas Transmissions Transportation Licence (which requires it to “use reasonable endeavours to procure its Operating Margins requirements in an economic and efficient manner and promote competition in the provision of Operating Margins”) and the obligations detailed in National Gas Transmissions Safety Case.

This tender is open to providers of Gas Storage (Capacity) and Gas Delivery arrangements.

## 2.0 INTRODUCTION

### 2.1 The Tender Documents

This Tender Guidance is to be read in conjunction with the following Tender Documents which are available on the National Gas website, using the link below:

	Description
1.0	Invitation to Tender (ITT) Letter
2.0	Tender Pack 1a – Facility Operator (Gas Capacity)
3.0	Tender Pack 1b – Storage User (Gas Capacity)
4.0	Tender Pack 2 – Gas Delivery (LNG Storage)
5.0	Tender Pack 3 – Gas Delivery (Demand Reduction)
6.0	OM Tenderers Contract Response Form
Operating Margins Agreements which are:	
7.1	Gas Capacity Agreement – Storage – Facility Operator
7.2	Gas Capacity Agreement – Storage – Storage User
7.3	Gas Delivery Agreement – LNG Storage
7.4	Gas Delivery Agreement – Demand Reduction

To ensure that the tender packs and contract response forms function as intended, please ensure the desktop version of Microsoft Excel is used, and not web based or online versions.

<https://www.nationalgas.com/uk/gas-transmission/balancing/operating-margins-om>

These documents, together with this Tender Guidance, are referred to as ‘**the Tender Documents**’.

### 2.2 Disclaimer and Tenderer’s Responsibility

This Tender Guidance is not intended to be legally binding on National Gas, or to form any offer capable of acceptance and nothing in it shall create any legal relationship between National Gas and any tenderer.

Those tendering to provide National Gas with services relating to OM in response to this tender (**OM Services**) shall satisfy themselves of the accuracy and completeness of any information they may use in preparing their tender submissions, whether such information is provided by National Gas, or comes from any other

source. National Gas, its advisors and any other person responsible for production of any information to a tenderer do not accept any duty of care to the tenderer.

National Gas reserves the right not to proceed with any tender submissions made in response to the invitation to tender made in this Tender Guidance.

Before submitting a tender, tenderers should satisfy themselves that they meet all legal requirements necessary for participation in this tender.

## 2.3 Terminology and Interpretation

The Tender Documents references various technical and industry-related terms and phrases. Save where otherwise expressly defined, these terms shall have the meanings set out in the relevant Operating Margins Agreement.

If there is any conflict between an Operating Margins Agreement and any other information supplied with, contained, or referred to, in the Tender Documents (and any other information supplied at any time by National Gas with respect to the OM Services), tenderers should rely solely on the terms of the relevant Operating Margins Agreement.

The information contained in this Tender Guidance is, to the best of National Gas's belief, accurate and has been provided in good faith. However, no warranty or representation or other obligation or commitment of any kind is given by National Gas, its employees, or advisers as to the accuracy or completeness of the information contained in this Tender Guidance.

Neither National Gas nor its employees or advisers shall be under any liability for any error, misstatement or omission in this Tender Guidance, nor shall any such information constitute a contract or part of a contract.

## 3.0 OPERATING MARGINS

### 3.1 Operating Margins Overview

The OM Service is utilised at times of severe system stress to maintain NTS pressures in the period before other system management actions are taken (e.g. national or locational balancing actions). Primarily, OM will be used in the immediate period following the occurrence of any of the below scenarios, to the extent that all other System Operator actions are insufficient:

- Supply Loss: Terminal, Sub-Terminal, Interconnector, LNG Importation Terminal;
- Pipe Break (including loss of infrastructure that renders pipe unusable);
- Compressor Failure;
- Demand Forecast Error.

It is important to ensure that the deliverability and sustainability of OM Services is sufficient to manage these events.

A quantity of OM is also procured to manage the orderly run-down of the NTS in the event of a Network Gas Supply Emergency whilst firm load shedding takes place.

National Gas forecasts its OM requirements (both locational and non-locational) by using network analysis and statistical techniques to model the impact of the operational stresses described above.

### 3.2 The OM Requirement

Tenders are invited to meet our forecast OM requirement for 2024/25. The initial forecast requirement for 2024/25 is **919 GWh**, which includes locational requirements in the South West and South East.

Service providers who tender in respect of facilities which are connected to any gas distribution system as well as the NTS must be able to provide the OM service to the NTS and must ensure such arrangements are in place with the relevant facility operator.

### 4.0 SUMMARY OF OM TENDERS REQUESTED

National Gas is inviting tenders for OM Services from the following:

- Tender Pack 1a: Gas Storage Facility Operators;
- Tender Pack 1b: Capacity holders at gas storage facilities (it is envisaged that capacity holders will make injections and withdrawals at National Gas's direction);
- Tender Pack 2: Capacity holders at LNG importation facilities with storage;
- Tender Pack 3: Power Station operators (CCGTs) who can reduce demand from the NTS.

#### 4.1 Storage & LNG Facility Operators

Service providers from storage-based facilities can offer the following tender:

OM Gas Capacity Arrangements (where National Gas will hold capacity in a storage facility and may inject gas from the NTS into the storage facility, store gas in the storage facility, and withdraw gas from the storage facility for delivery to the NTS); this arrangement could be either with the Facility Operator or a third party shipper (Storage User) at the site.

Service providers from LNG-based facilities can offer the following tender:

- OM Gas Delivery Arrangements (where Shippers will hold capacity in an LNG Importation Terminal and will hold gas in the terminal and withdraw gas from the terminal for delivery to the NTS).

#### 4.2 Power Station Operators

Service providers able to reduce demand, can offer the following type of tender:

- OM Gas Delivery Arrangements (facility operators will reduce the offtake of gas from the NTS).

### 5.0 POLICIES, REGISTRATION AND TIMETABLE

It is National Gas's procurement policy to procure goods and services competitively, ethically and efficiently in accordance with all relevant laws, regulations and licenses. In particular, all business should be carried out in line with the values and aspirations outlined in our Supplier Code of Conduct. <https://www.nationalgas.com/document/143151/download>

National Gas's Sustainability Policy outlines our ambition to transform the way we do business and provide a sustainable legacy as a result of our operations. We expect our suppliers to support this approach.

National Gas uses the Achilles Utilities Vendor Database (UVDB) when compiling lists of potential suppliers for goods and services requirements.

### 5.1 OM Tender Process Timeline

The tender process indicative timeline is illustrated below.

Activity	21/11/23	11/12/23	08/01/24	WC 26/02/24	Mar / Apr 24	April 24	01/05/24
Invitation to Tender Published							
<b>Tender Submission Deadline 1 – OM Tenderers Contract Response Form*</b>							
<b>Tender Submission Deadline 2 – Tender Packs 1a/1b/2/3</b>							
Tender Results Notification							
Contract Issue and Acceptance							
Contract Implementation Period							
Service Commencement							

\* (only required if amendments are proposed)

### 5.2 Operating Margins Tender

#### PLEASE NOTE THE TWO-PHASED OM TENDER RESPONSE REQUIREMENT:

- Phase 1: Any contractual deviations proposed must be submitted using the OM Tenderers Contract Response Form, which should be submitted to Richard Loukes ([richard.loukes@nationalgas.com](mailto:richard.loukes@nationalgas.com)) and Andrea Godden ([andrea.godden@nationalgas.com](mailto:andrea.godden@nationalgas.com)) no later than **13:00 GMT on Monday 11th December 2023**. Any proposed contract deviations received after the date stated above will not be accepted.
- Phase 2: Tender Pack(s) must be submitted **via ARIBA** no later than **13:00 GMT on Monday 8th January 2024**.

You are advised to upload your tender allowing an adequate amount of time before this deadline in order to ensure there is sufficient time to overcome any IT problems, which may accompany uploading of the tender. **PLEASE NOTE:** National Gas reserves the right to reject any tender if it has been received after the deadline set out in this paragraph 5.2.

You must provide clear contact details for any post-submission clarification questions that National Gas may have and ensure adequate staff cover during the evaluation period.

Please note that tenderers and National Gas will have the right to withdraw tenders up to the point that an OM agreement has been signed.



The detailed requirements and guidance in respect of the completion and submission of OM tenders can be found in Sections 6 to 8 below.

### 5.3 Acceptance and Rejection of Operating Margins Tenders

National Gas will assess all OM tenders which it receives, applying a pre-determined assessment criteria set out in Section nine below. National Gas may either accept or reject an OM tender by issuing an OM Tender Acceptance, or OM Tender Rejection. Where a tenderer permits National Gas to accept only some of the quantity tendered in its OM tender, then National Gas may issue an OM Tender Acceptance in respect of the successful quantity and an OM Tender Rejection in respect of the rejected quantity.

National Gas will issue OM Tender Acceptances and Rejections in respect of this tender by no later than **17:00 hours GMT on Thursday 29<sup>th</sup> February 2024**.

### 5.4 Formation of an Operating Margins Contract

Where National Gas accepts a tender both parties shall use reasonable endeavours to enter into an agreement as soon as possible after receipt of an OM Tender Acceptance, and in any event no later than **Friday 19th April 2024**. The agreement will be in substantially the same terms as in the Tender Documents.

## 6.0 REQUIREMENTS OF THE TENDER PROCESS

### 6.1 Gas Capacity Tenders (Tender Packs 1a and 1b)

Each OM capacity tender pack must be in respect of one facility, with such facility listed in Part 3 of Tender Pack 1a or 1b. Within one tender pack, prices and volumes may be broken down into tranches as per Part 5 of the tender pack.

Tender pack 1a should be completed by a Service Provider who is both a shipper at and the operator of the Facility. Tender pack 1b should be completed by a Service Provider who is only a third party Storage User at a Storage Facility, i.e. the Storage User is not operator of the Storage Facility.

In a scenario where a tenderer wishes to offer two mutually exclusive volumes, 'Sheet B' should be completed in addition to 'Sheet A'. (each mutually exclusive volume may be broken down into tranches as per Part 5 of the tender pack). Please note, if Sheet A and Sheet B are completed, National Gas will treat the volumes as mutually exclusive only consider accepting tranches from ONE of Sheet A or Sheet B, and not from both.

It is a requirement that the OM service proposed in any such tender must:

1. Offer a quantity of space of at least 6,000,000 kWh (equivalent to 500,000 kWh per hour withdrawal capacity for 12 hours);
2. Where applicable, the Service Provider at the date of the OM agreement must hold injection, space and withdrawal rights with the Facility Operator that are at least equivalent to the tendered volumes.
3. Set out the quantity of minimum withdrawal capacity that would be available to National Gas at the facility in question when either themselves or other users at the facility are not utilising any part of the withdrawal capacity. Where a facility's ability to withdraw gas is impacted by certain operational circumstances, such as the quantity of gas in store, then this should be clearly explained by providing a performance curve (please see tender packs 1a and 1b, part 6);

4. Offer arrangements that would enable all of the OM gas held in store from the relevant facility to be physically delivered (as above) over an interval of up to 24 hours, assuming other users at the facility are not utilising their withdrawal capacity. This means the daily withdrawal rate offered to National Gas would need to be at least equal the volume of storage space offered;
5. Deliver a physical service on the NTS on an hourly basis i.e. when an OM nomination is made there must be an hourly physical flow change at the NTS level of the quantity requested in the nomination that otherwise would not have occurred if the OM nomination had not been made;
6. Offer a response time of no greater than 2 hours from the first hour following an instruction; and
7. Where the tenderer does not hold the Required Credit Rating, provide credit cover in the form of a letter of credit, deposit deed or parent company guarantee in order to secure payment to National Gas for any retained Gas-In-Storage. The tenderer must designate the preferred choice of credit cover. The tenderer should include any required amendments to the applicable credit cover in its tender and National Gas will consider such amendments as part of its overall assessment of the tender.

However, National Gas reserves the right to accept tenders that may not meet all of these requirements.

## 6.2 Gas Delivery Tender for LNG Storage (Tender Pack 2)

Each OM delivery tender pack must be in respect of one facility, with such facility listed in Part 3 of Tender Pack 2. Within one tender pack, prices and volumes may be broken down into tranches as per Part 5 of the tender pack.

In a scenario where a tenderer wishes to offer mutually exclusive volumes, Sheet B should be completed in addition to Sheet A (each mutually exclusive volume may be broken down into tranches as per Part 5 of the tender pack).

All LNG tenderers must complete Sheet A of the LNG Tender pack, this is a mandatory 12-month bid. In addition to this, tenderers may complete Sheet B, if they wish to re-offer some or all of volume in Sheet A, but broken down into different tranches, and / or priced in a different manor.

Please note, if any sheet in addition to Sheet A is completed, National Gas will treat the volumes as mutually exclusive and only consider accepting tranches from ONE of Sheet A and Sheet B.

It is a requirement that the OM service proposed in any tender must:

1. Offer a quantity of withdrawal of gas of at least 500,000 kWh per hour for at least 12 hours (and therefore a minimum volume of 6,000,000 kWh);
2. Offer arrangements that would enable all of the OM gas held in the LNG facility to be physically delivered over an interval of up to 24 hours, assuming other users at the facility are not utilising their withdrawal capacity. This would usually mean the daily withdrawal rate offered to National Gas would at least equal the volume of OM gas offered (Service Quantity);
3. Deliver a physical service on the NTS on an hourly basis i.e. when an OM nomination is made there must be an hourly physical flow change at the NTS level of the quantity requested in the nomination that otherwise would not have occurred if the OM nomination had not been made; and

4. Offer a response time of no greater than 2 hours from the first hour following an instruction.
5. The Service Provider at the date of the OM agreement must hold storage and withdrawal rights with the Facility Operator that are at least equivalent to the tendered volumes.

However, National Gas reserves the right to accept tenders that may not meet all of these requirements.

### 6.3 Gas Delivery Tender for Demand Reduction (CCGT) (Tender Pack 3)

Each OM delivery tender pack must be in respect of one facility, with such facility listed in Part 3 of Tender Pack 3.

In a scenario where a tenderer wishes to offer mutually exclusive volumes, Sheet B should be completed in addition to Sheet A. For example, a tenderer may wish to submit two volumes – one for a full turn and one for a partial turn down (e.g., MEL to SEL) of the Gas Power Station.

All Power Station tenderers must complete Sheet A of the Power Station Tender pack, this is a mandatory 12-month bid. In addition to this, tenderers may complete Sheet B, if they wish to offer a mutually exclusive volume to Sheet A. (For example, Sheet A could offer full turn down, Sheet B could offer MEL to SEL turndown).

Please note, if any sheet in addition to Sheet A is completed, National Gas will treat the volumes as mutually exclusive and only consider accepting ONE of Sheet A and Sheet B.

It is a requirement that the OM service proposed in any tender must:

1. Offer a quantity of demand reduction of gas of at least 500,000 kWh per hour for at least 12 hours;
2. Deliver a physical service on the NTS on an hourly basis i.e. when an OM nomination is made there must be an hourly physical flow change at the NTS level of the quantity requested in the nomination, and a corresponding NBP trade nomination that otherwise would not have occurred if the OM nomination had not been made; and
3. Offer a response time of no greater than two (2) hours from the first hour following an instruction

However, National Gas reserves the right to accept tenders that may not meet all of these requirements.

### 6.4 OM Tenderers Contract Response Form

National Gas is subject to its Gas Transporter Licence obligations to ensure a tenderer does not obtain any unfair commercial advantage from a preferential or discriminatory arrangement as against another tenderer. This means that National Gas cannot substantially deviate from the terms published template OM Agreement terms. Therefore, proposed contractual amendments should only be submitted if they are deemed reasonably necessary to reflect the type and technical characteristics of the relevant site.

Any changes that tenderers wish to propose to the OM Contractual terms (or alternative terms) must be detailed on the standalone 'OM Tenderers Contract Response Form'. It must be submitted prior to the Tender Pack to Richard Loukes ([richard.roukes@nationalgas.com](mailto:richard.roukes@nationalgas.com)) and Andrea Godden ([andrea.godden@nationalgas.com](mailto:andrea.godden@nationalgas.com)) no later than 13:00 hours GMT on Monday 11th December 2023. Please

note that any proposed contractual amendments must be submitted using this form; submission of marked up contracts showing required changes will not be accepted.

Such proposed amendments will be factored into the assessment of the tenders.

Where a tenderer has multiple sites within the **same category** (for example Demand Reduction) and wishes for different amendments at each of the sites, separate parts should be filled out for each site / group of sites accordingly.

Where a tenderer has multiple sites across **different categories** (for example Demand Reduction and Gas Capacity), separate parts should be filled out accordingly.

Where a tenderer is clear on what contractual amendments they wish to propose, but at the time of submission of the OM Tenderers Contract Response Form, are unclear of exactly which site(s) they wish to tender, they may leave the Facility Name(s) field blank. The facility type, however, must be specified.

Submission of the OM Tenderers Contract Response Form, whether or not sites are specified, does not compel a tenderer to go on to submit a Tender Pack for a particular site.

## 6.5 All Tenders

The tenderer must complete all mandatory fields on the relevant Tender Pack and must enter only 1 item of data per field.

To allow flexibility in the formulation of tenders, up to two offers may be submitted in respect of both gas delivery and gas capacity contracts (Sheets A and B)

For Tender Packs 1a, 1b and 2, each mutually exclusive volume may be broken down into tranches.

By submitting a tender, the tenderer is agreeing to be bound by the terms submitted without further negotiation or material amendment.

The tenderer must provide (upon request) satisfactory evidence to support all tendered parameters.

Please note that we will be reporting on submitted tenders by OM type / volume etc. to Ofgem, and to the industry on an anonymous basis.

## 6.6 Requirement for Legal Opinion (for Capacity Storage Contracts only)

If the tenderer is an overseas contracting entity, or any applicable credit cover is to be provided by a foreign security provider, the tenderer must provide a legal opinion, for the benefit of National Gas in a form satisfactory to National Gas (acting reasonably), at the cost of the tenderer, from an independent law firm, opining under the relevant foreign law as to:

(A) the capacity of:

- (i) the foreign entity to enter into an OM Agreement subject to English law; or
- (ii) the foreign security provider to provide the credit cover; and

(B) the enforceability of:

- (i) such contract under the foreign law; or

(ii) such credit cover under the foreign law.

Where tenderers are required to provide a legal opinion, they should contact National Gas to discuss more specific requirements. National Gas will be able to provide a template of the areas that should be covered by such legal opinion.

Where a tenderer is unable to provide such legal opinion, the tenderer must provide an explanation. National Gas will consider on a case-by-case basis whether it is able to contract with an entity that does not provide the required legal opinion.

National Gas reserves the right to accept offers that may not be able to fully meet all of these requirements.

## 6.7 Indexation Principles (for Delivery LNG & Demand Reduction Contracts only)

The indexation principles provide detail of the indices that National Gas is prepared to use for Delivery LNG and Demand Reduction contracts.

The introduction of indexation is designed to remove some of the risks faced by Service Providers when submitting tenders for assessment, specifically for utilisation where the provider has limited options to hedge the risk as it is unknown when National Gas may utilise the service.

Should an interested provider wish to propose amendments to an existing indexation methodology or choose a new methodology they can approach National Gas to discuss the general principles on which the methodology can be based.

There are certain principles that are based on the practicality of application – generally indexation methodologies will be calculated using daily price indices and will only be applied to the Indexed Delivery Charge. Proposed methodologies can suggest a range of indices for reference however the likelihood of acceptance is based on several factors as to whether or not an index is suitable such as:

- Robustness of index
- Our familiarity and expertise
- Appropriateness of index
- Scope of index

Utilisation costs can vary considerably dependent upon each provider’s provision of the service. Typically, the largest factor a provider will consider is the cost of fuel or lost opportunity in providing a Gas Operating Margins service. Therefore, the general principle for indexation is to apply indexation indices linked to fuel price – this in turn minimises the risks the provider faces when opting to tender for this service.

The following table sets out indexation methodologies applicable to the Indexed Delivery Charge;

Indexed Delivery Charge 1 (for LNG contracts only)	The Indexed Delivery Charge for LNG payable in pounds sterling shall be: $\sum_i \text{SMBP} \times \text{AUQ}_i$ Where:
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	<p><math>\sum_i</math> = the sum of all Hours i with the Gas Day in which the Service has been delivered;</p> <p>SMBP = the System Marginal Buy Price for gas for the Gas Day;</p> <p>AUQ<sub>i</sub> = the amount of the Actual Utilisation Quantity delivered in the Hour i in kWh;</p>
<p>Indexed Delivery Charge 2 (for Demand Reduction CCGT contracts only)</p>	<p>The Indexed Delivery Charge for Power Station payable in pounds sterling shall be:</p> $\sum_i [\text{Max} (\text{SBP}_i, \text{AO}, 0) \times [X]\%] \times \text{AUQ}_i$ <p>Where;</p> <p><math>\sum_i</math> = the sum of all Hours i with the Gas Day in which the Service has been delivered;</p> <p>SBP<sub>i</sub> = the average System Buy Price for electricity determined by the two relevant settlement periods within the Hour i as published in the final settlement report in £/kWh;</p> <p>AO = the accepted offer price in £/kWh;</p> <p>X = the efficiency loss factor for the power station;</p> <p>AUQ<sub>i</sub> = the amount of the Actual Utilisation Quantity (Gas) delivered in the Hour i in kWh;</p>
<p>Indexed Delivery Charge 3 (for Demand Reduction CCGT contracts with Capacity Market contracts only)</p>	<p>The Indexed Delivery Charge payable in pounds sterling for Power Stations with a Capacity Market contract shall include the following:</p> $\sum_i \text{CMP}$ <p>Where;</p> <p><math>\sum_i</math> = the sum of all Hours i with the Gas Day in which the Service has been delivered;</p> <p>CMP = the charge incurred under regulation 41 of the Electricity Capacity Regulations 2014, incurred directly as a result of complying with an OM instruction, for the period of the OM instruction and within 4 hours thereof.</p>

In each case, the Indexed Delivery Charge may be subject to a minimum charge (£).

## 6.8 Capacity Market (for Delivery Demand Reduction Contracts only)

National Gas is aware that if a power station has an electricity Capacity Market contract, it could potentially face charges if it was to turn down due to an OM instruction during a “System Stress Event” on the electricity system under Regulation 41 The Electricity Capacity Regulations 2014.

Our expectation is that a power station is available to National Gas to deliver an OM service if instructed during an electricity System Stress Event, and the Indexed Delivery Charge can include a provision for any Capacity Market charges resulting from adherence to an OM instruction.

## 7.0 COMPLETION AND SUBMISSION OF OM TENDERS

### 7.1 Tender submission

Tenders must be submitted online through the Ariba portal not later than **13:00 GMT on Monday 8<sup>th</sup> January 2024**.

Any proposed contract amendments must be submitted by submission of the OM Tenderers Contract Response Form to National Gas, Richard Loukes ([richard.loukes@nationalgas.com](mailto:richard.loukes@nationalgas.com)) and Andrea Godden ([andrea.godden@nationalgas.com](mailto:andrea.godden@nationalgas.com)) not later than **13:00 hours GMT on Monday 11th December 2023**. All tenderers will need access to Ariba (through registration if they currently do not have an account) and be invited to the OM tender which we recommend is done as early as possible and preferably no later than Wednesday 22<sup>nd</sup> November 2023. The details for registration and invitation to tender are outlined in 7.2 below.

If any unforeseen issue (e.g. technical issues with Ariba) prevents an OM tender from being submitted by the deadline, the tenderer must notify National Gas of such issue within a reasonable period before the submission deadline.

If, in the sole judgement of National Gas, a tenderer has failed to submit a compliant OM tender, National Gas reserves the right to:

1. Reject the OM tender in question; and/or
2. Take any other action it deems appropriate in the circumstances, including requesting the tenderer to amend any parameters other than prices, so that it is made compliant.

National Gas’s decision as to whether a tender is compliant shall be final, and the tenderer concerned may be notified of such decision without prior consultation or explanation.

No costs or expenses incurred in the course of preparing and/or submitting a tender will be paid for by National Gas.

If any further information is required to assist with the preparation of a tender, the tenderer should request this information from National Gas. National Gas may consider it necessary to copy any further information given in response to specific enquiries to all other tenderers.

## 7.2 Ariba Registration & Invitation to Tender

All users who do not have an Ariba account will be required to register, which can be accessed via Ariba Supplier at the following link: <https://supplier.ariba.com/>

Once you have registered for an account, you will need to email National Gas, Richard Loukes ([richard.loukes@nationalgas.com](mailto:richard.loukes@nationalgas.com)) and Andrea Godden ([andrea.Godden@nationalgas.com](mailto:andrea.Godden@nationalgas.com)) requesting to be given access to the portal and invited to tender in Ariba Sourcing by completing the following table:

Ariba Supplier ID Number	
Company Name	
Ariba Key Contact Name	
Ariba Key Contact Email Address	
Ariba Key Contact Mobile Number	

We will then verify prior to approving login credentials and invite the user to participate with an auto generated email.

Please be advised that the portal inviting tenders for OM service year 2024/25 is now open. The portal, created within the “Ariba Sourcing” online environment, shall be open for about 6 weeks (**closing at 13:00 hours GMT on Monday 8<sup>th</sup> January 2024**) and can be accessed via the following link once you have registered and received the auto generated invitation to participate email: <https://sourcing.ariba.com/>

Once you have logged in you will be able to read the Invitation to Tender, download, populate, and attach Tender Pack(s), read and agree to the Terms & Conditions and submit tender(s).

There is an OM Ariba Webinar available as part of the Tender Documents which further details the process.

## 8.0 GUIDANCE NOTES FOR COMPLETION OF TENDER PACKS

The three tender packs published alongside this document are as follows:

1. Tender Pack 1a: Operating Margins 2024/25 Gas Capacity (Storage – Facility Operator)
2. Tender Pack 1b: Operating Margins 2024/25 Gas Capacity (Storage User)
3. Tender Pack 2: Operating Margins 2024/25 Gas Delivery Tender (LNG Storage)
4. Tender Pack 3: Operating Margins 2024/25 Gas Delivery Tender (Demand Reduction / CCGT)

If you are unsure which Tender Pack you should be completing as part of your tender, please contact Richard Loukes ([richard.loukes@nationalgas.com](mailto:richard.loukes@nationalgas.com)) and Andrea Godden ([andrea.godden@nationalgas.com](mailto:andrea.godden@nationalgas.com))

Please note: Electronic copies of Tender Packs in Microsoft Excel format are available via the Ariba portal and on the National Gas’s website.

See Appendix 1 for further submission guidance on completing parts 1 – 5/6 of the tender packs.



## 8.1 Tenderer’s Agreement and Acknowledgment (All Tender Packs) ARIBA

Once the relevant tender pack(s) have been populated, they can be uploaded using the ‘Attach a file’ option. If a cover letter is required, it can be uploaded in addition to the tender pack(s).

Ahead of submitting the tender, the tenderer’s agreement and acknowledgement must be read and accepted by an authorised signatory on behalf of the tenderer. Failure to complete this part of the Tender Pack will invalidate the tender.

If the tenderer is satisfied with the tender(s) and it is before the tender submission deadline, the ‘Submit Entire Response’ option can be selected to complete the tender submission.

Submissions can be revised ahead of the OM Tender submission deadline.

## 9.0 ASSESSMENT OF OM TENDERS AND SELECTION FACTORS

All tenders submitted will be accessed, examined for completeness, and logged by an evaluation panel.

Tenders must be submitted by **13:00 (GMT) on Monday 8<sup>th</sup> January 2024**. However, National Gas reserves the right to deal with late submissions in a manner which it feels most appropriate taking account of any circumstances.

Any tender that is regarded as non-compliant or unclear may be referred by National Gas back to the tenderer for clarification.

If necessary, technical parameters may be adjusted by a tenderer to ensure compliance, but price information may not be changed.

In assessing a tender, tendered volumes will be compared against the Safety Case OM volume requirement and reviewed with network analysis experts to identify the most appropriate OM configuration that represents lowest overall cost to National Gas in terms of meeting its obligations under the Safety Case, its gas transporter licence and TPD Section K of the Network Code.

The assessment will include Technical, Commercial and Contractual parameters as detailed below:

Technical	Commercial	Contractual
The availability of the facility to provide the OM Services.	Availability / Service fees	Acceptance of National Gas’s Standard OM Conditions of Contract
The ability to access unused deliverability, and the rates of deliverability offered	The quantity of storage space	Whether registration with Achilles UVDB is completed
The quantity of minimum deliverability that would be available to National Gas at the facility in question when other users in the facility are not utilising any part of that capacity.	Withdrawal fees (Capacity bids)	

The ability to deliver a physical service on the NTS on an hourly basis.	Delivery fees (LNG bids)	
The ability to provide a maximum response time of 2 hours any time during day or night within periods of availability.	Overrun delivery fees (LNG bids)	
The ease with which the service can be called upon to deliver against an OM event (generally there will be a trade-off between the magnitude of individual service offers and the number of calls the gas control room would need to make to providers in order to manage an OM event).	Injection and withdrawal rates and prices. Gas Capacity bids can be significantly impacted by tendered injection and withdrawal rates, prices for this, and costs of over-runs.	
Location of the facility on the NTS.		

Under no circumstances will National Gas be legally bound to accept any tender made by any party or to accept any tender at all, or to reimburse any cost or expenditure whatsoever or howsoever incurred by any party in preparing and submitting a tender, or in negotiating the provision of any OM Service.

## 10.0 INFORMATION AND LINKS

A number of useful documents are available on the OM website including:

- the Tender Documents,
- the OM Statement that is published each year which includes the requirements for location, volumes and deliverability; and
- the Tender Information Report including the number and volume of tenders submitted and accepted through the tender.

<https://www.nationalgas.com/uk/gas-transmission/balancing/operating-margins-om>

Details regarding quantities of OM that we have historically procured are available in the Procurement Guidelines reports that can be found on the link below:

<https://www.nationalgas.com/uk/gas-transmission/about-us/how-were-regulated/gas-industry-compliance>

## Appendix 1: Further Submission Guidance for Tender Packs 1-3

### TENDER PACK 1a (Gas Capacity Storage – Facility Operator)

#### Part 1: Tenderer Details Gas Capacity Tenders

1	<b>Tenderer's Company Name (including company number)</b>	Please insert the tenderer's company name.
2	<b>Company Representative, Job Title</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, and for any questions in relation to the OM tender, please specify the representative for whose attention such Notices are to be marked.
3	<b>Company Representative Address</b>	Please insert the representative's address.
4	<b>Telephone Number</b>	For the purposes of receiving tender queries, please specify the representative's telephone number.
5	<b>Facsimile Number</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, please specify the representative's facsimile number.
6	<b>E-mail Address</b>	For the purposes of receiving communications, please specify the representative's email address.
7	<b>Legal Agent Name</b>	Where the tenderer is based outside of England and Wales, please provide details of your appointed agent for service of process.
8	<b>Legal Agent Address</b>	Where a legal agent is appointed, please provide an address for service of process.
9	<b>Shipper Short Code</b>	Please insert the 3-character code in accordance with the tenderer's shipper licence, or (if the tenderer does not hold a gas shipper licence) the 3-character code of the licensed gas shipper whose service the tenderer proposes to use.
10	<b>Achilles Registration Number</b>	Please insert Achilles Registration number.
11	<b>Type of Credit Security Provided</b>	Where the tender does not meet the Required Credit Rating, please select whether the credit security will be in the form of a Parent Company Guarantee, Deposit Deed or Letter of Credit in order to secure payment to National Gas for any retained Gas-In-Storage.

Part 2: Not used.

#### Part 3: Facility Details

12	<b>Facility Name</b>	Please insert name of facility being offered as part of the tender.
13	<b>Facility Location</b>	Please insert full facility address including postcode.
14	<b>Duration of Service</b>	This is auto-populated. For Sheets A and B this is 12 months (01 May – 30 April).
15	<b>Service Provider contact details for operational notices</b>	Contact details for whom the National Gas Operational Team will contact at the time of an Operating Margin event – Employee Position/ role, Address, Telephone numbers, fax and email details.

#### Part 4: Deliverability & Availability

16	<b>Withdrawal Response Time</b>	Please set out the time from receipt of the withdrawal nomination before the start of the withdrawal, being on the hour bar. Please note this should normally be no greater than 2 hours from the next hour bar following receipt of a nomination. So, for example if a nomination is sent at 15:01 then the nomination should be met by no later than 18:00.
17	<b>Injection Response Time</b>	Please set out the time from receipt of the injection nomination before the start of the injection, being on the hour bar.
18	<b>Planned Maintenance Periods</b>	Please set out dates of planned maintenance outages across the period tendered. National Gas can then take an informed view across all tenders received to assess overall availability across the period. All these dates must be provided where available.
19	<b>Website For Service Availability Unavailability</b>	Where the Facility outages are published on a website, please insert the URL here.
20	<b>Allocation Agent (Name, Address, Tel No)</b>	Please insert the name and details of the allocation agent appointed by the tenderer.

#### Part 5: Charges & Capacity

21	<b>Injection Charge Rate (Optional)</b>	Please set out the injection charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of the injection of gas into the facility.
22	<b>Withdrawal Charge Rate (Optional)</b>	Please set out the withdrawal charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of withdrawal of gas from the facility.
23	<b>Injection Overrun Charge Rate (Optional)</b>	Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of access to injection capacity above the contracted values, where the tenderer agrees to make such additional capacity available on the Day.
24	<b>Withdrawal Overrun Charge Rate (Optional)</b>	Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of access to withdrawal capacity above the contracted values, where the tenderer agrees to make such additional capacity available on the Day.
25	<b>Capacity Procurement Tranche Number</b>	Each tranche offered is assigned a tranche number. Each tenderer can offer up to 10 tranches per tender. <b>Tranches will be accepted in numerical order.</b>
26	<b>Storage Space</b>	Please set out the quantity of storage space (in kWh) offered for each tender. The aggregate quantity of offers must equal or exceed 6,000,000 kWh.
27	<b>Storage Withdrawal Capacity (in kWh per day) this must be greater than or equal to Storage Space.</b>	Please set out the withdrawal capacity (in kWh/Day) offered to the customer, giving the customer the right to withdraw gas from the Facility in any one day. Customer can withdraw Natural Gas from the Facility in any one day
28	<b>Storage Injection Capacity</b>	Please set out the quantity of associated injection rights (in kWh/day).

29	<b>Annual Service Fee (in pence per kWh per annum)</b>	Please set out the Service Fee (in pence per kWh per annum, maximum 4 d.p) payable in respect of the storage space offered.  For the purposes of the OM Agreement, the Annual Service Fee will be converted to a daily Service Fee, such that 80% of the annual charge shall be payable over the 7-month winter period and 20% shall be payable over the 5-month summer period.
30	<b>Annual Service Fee (£)</b>	This is automatically calculated from (26) and (29)
31	<b>Please state if the tranche may only be accepted in full</b>	This option allows the tenderer to stipulate if only the full tranche can be accepted by National Gas as opposed to a partial sum of the tranche quantity tendered.

## Part 6: Facility Withdrawal Capacity

32	<b>Nameplate Facility Withdrawal Rate</b>	Please set out the maximum achievable rate of withdrawal of Gas from the <b>Facility</b>
33	<b>Facility Performance Curve</b>	Please insert a performance curve/table which sets out the facility withdrawal capacity at different inventory levels at the <b>Facility</b> .  The template OM Agreement allows an OM nomination to be interrupted if the aggregate quantities under the OM nomination and other users' nominations would exceed the Maximum Facility Withdrawal Rate. The facility's nameplate maximum withdrawal capacity is included in Schedule 1 of the template OM Agreement, but it can be renominated daily to reflect the actual capacity on a particular Day.

## TENDER PACK 1b (Gas Capacity Storage – Storage User)

### Part 1b: Tenderer Details Gas Capacity Tenders

1	<b>Tenderer's Company Name (including company number)</b>	Please insert the tenderer's company name.
2	<b>Company Representative, Job Title</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, and for any questions in relation to the OM tender, please specify the representative for whose attention such Notices are to be marked.
3	<b>Company Representative Address</b>	Please insert the representative's address.
4	<b>Telephone Number</b>	For the purposes of receiving tender queries, please specify the representative's telephone number.
5	<b>Facsimile Number</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, please specify the representative's facsimile number.
6	<b>E-mail Address</b>	For the purposes of receiving communications, please specify the representative's email address.

7	<b>Legal Agent Name</b>	Where the tenderer is based outside of England and Wales, please provide details of your appointed agent for service of process.
8	<b>Legal Agent Address</b>	Where a legal agent is appointed, please provide an address for service of process.
9	<b>Shipper Short Code</b>	Please insert the 3-character code in accordance with the tenderer's shipper licence, or (if the tenderer does not hold a gas shipper licence) the 3-character code of the licensed gas shipper whose service the tenderer proposes to use.
10	<b>Achilles Registration Number</b>	Please insert Achilles Registration number.
11	<b>Type of Credit Security Provided</b>	Where the tender does not meet the Required Credit Rating, please select whether the credit security will be in the form of a Parent Company Guarantee, Letter of Credit or Deposit Deed in order to secure payment to National Gas for any retained Gas-In-Storage.

Part 2: Not used.

### Part 3: Facility Details

12	<b>Facility Name</b>	Please insert name of facility being offered as part of the tender.
13	<b>Facility Location</b>	Please insert full facility address including postcode.
14	<b>Execution Date for Tenderer's Agreement with Facility Operator (Gas Storage Agreement)</b>	Please insert the date of the Gas Storage Agreement with the Facility Operator in relation to the Facility,
15	<b>Duration of Service</b>	This is auto-populated. For Sheets A and B this is 12 months (01 May – 30 April).
16	<b>Service Provider contact details for operational notices</b>	Contact details for whom the National Gas Operational Team will contact at the time of an Operating Margin event – Employee Position/ role, Address, Telephone numbers, fax and email details.

### Part 4: Deliverability & Availability

17	<b>Withdrawal Response Time</b>	Please set out the time from receipt of the withdrawal nomination before the start of the withdrawal, being on the hour bar. Please note this should normally be no greater than 2 hours from the next hour bar following receipt of a nomination. So, for example if a nomination is sent at 15:01 then the nomination should be met by no later than 18:00.
18	<b>Injection Response Time</b>	Please set out the time from receipt of the injection nomination before the start of the injection, being on the hour bar.
19	<b>Planned Maintenance Periods</b>	Please set out dates of planned maintenance outages across the period tendered. National Gas can then take an informed view across all tenders received to assess overall availability across the period. All these dates must be provided where available.
20	<b>Website For Service Availability Unavailability</b>	Where the Facility outages are published on a website, please insert the URL here.

21	Allocation Agent (Name, Address, Tel No)	Please insert the name and details of the allocation agent appointed by the tenderer.
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## Part 5: Charges & Capacity

22	Injection Charge Rate (Optional)	Please set out the commodity charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of the injection of gas into the facility.
23	Withdrawal Charge Rate (Optional)	Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of withdrawal of gas from the facility.
24	Injection Overrun Charge Rate (Optional)	Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of access to injection capacity above the contracted values, where the tenderer agrees to make such additional capacity available on the Day.
25	Withdrawal Overrun Charge Rate (Optional)	Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of access to withdrawal capacity above the contracted values, where the tenderer agrees to make such additional capacity available on the Day.
26	Additional SP Withdrawal Capacity Charge (only applicable where Service Provider is NOT the facility Operator)	Where National Gas submits an OM Nomination and the Service Provider is already flowing gas it may be necessary for the Service Provider to procure additional withdrawal capacity from another party at the Facility to fulfil National Gas's OM nomination. Please set out (in pence per kWh, maximum 4 d.p) the price for this additional capacity. If this is not known, please indicate a realistic maximum price, which if exceeded in an OM event, would mean the Customer would need to agree to a higher price higher than this before proceeding to withdraw the OM.
27	Capacity Procurement Tranche Number	Each tranche offered is assigned a tranche number. Each tenderer can offer up to 10 tranches per tender. <b>Tranches will be accepted in numerical order.</b>
28	Storage Space	Please set out the quantity of storage space (in kWh) offered for each tender. The aggregate quantity of offers must equal or exceed 6,000,000 kWh.
29	Storage Withdrawal Capacity (in kWh per day) this must be greater than or equal to Storage Space.	Please set out the withdrawal capacity (in kWh/Day) offered to the customer, giving the customer the right to withdraw gas from the Facility in any one day.
30	Storage Injection Capacity	Please set out the quantity of associated injection rights (in kWh/day).
31	Annual Service Fee (in pence per kWh per annum)	Please set out the Service Fee (in pence per kWh per annum, maximum 4 d.p) payable in respect of the storage space offered.  For the purposes of the OM Agreement, the Annual Service Fee will be converted to a daily Service Fee, such that 80% of the annual charge shall be payable over the 7-month winter period and 20% shall be payable over the 5-month summer period.
32	Annual Service Fee (£)	This is automatically calculated from (28) and (31)

33	<b>Please state if the tranche may only be accepted in full</b>	This option allows the tenderer to stipulate if only the full tranche can be accepted by National Gas as opposed to a partial sum of the tranche quantity tendered.
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#### Part 6: Facility Withdrawal Capacity

34	<b>Nameplate Facility Withdrawal Rate</b>	Please set out in the maximum achievable rate of withdrawal of Gas from the Facility
35	<b>Facility Performance Curve</b>	<p>Please insert a performance curve/table which sets out the facility withdrawal capacity at different inventory levels at the <b>Facility</b>.</p> <p>The template OM Agreement allows an OM nomination to be interrupted if the aggregate quantities under the OM nomination and other users' nominations would exceed the Maximum Facility Withdrawal Rate. The facility's nameplate maximum withdrawal capacity is included in Schedule 1 of the template OM Agreement, but it can be renominated daily to reflect the actual capacity on a particular Day.</p>

### TENDER PACK 2 (LNG Storage)

#### Part 1:

1	<b>Tenderer's Company Name (including company number)</b>	Please insert the tenderer's company name.
2	<b>Company Representative, Job Title</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, and for any questions in relation to the OM tender, please specify the representative for whose attention such Notices are to be marked.
3	<b>Company Representative Address</b>	Please insert the representative's address.
4	<b>Telephone Number</b>	For the purposes of receiving tender queries, please specify the representative's telephone number.
5	<b>Facsimile Number</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, please specify the representative's facsimile number.
6	<b>E-mail Address</b>	For the purposes of receiving communications, please specify the representative's email address.
7	<b>Legal Agent Name</b>	Where the tenderer is based outside of England and Wales, please provide details of your appointed agent for service of process.
8	<b>Legal Agent Address</b>	Where a legal agent is appointed, please provide an address for service of process.
9	<b>Shipper Short Code</b>	Please insert the 3-character code in accordance with the tenderer's shipper licence, or (if the tenderer does not hold a gas shipper licence) the 3-character code of the licensed gas shipper whose service the tenderer proposes to use.



10	Achilles Registration Number	Please insert Achilles Registration number.
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Part 2: Not used.

### Part 3: Facility Details

11	Facility Name	Please insert name of facility being offered as part of the tender.
12	Facility Location	Please insert full facility address including postcode.
13	Service Provision Category	Auto-populated (Capacity Holder of LNG Importation with Storage)
14	Execution Date for Tenderer's Agreement with Facility Operator	Where the tenderer has entered into an LNG Storage Agreement with the Facility Operator in relation to the Facility, please insert the date. If the tenderer is the Facility Operator, then insert "N/A".
15	Duration of Service	This is auto-populated. For Sheets A and B this is 12 months (01 May – 30 April)
16	Service Provider contact details for operational notices	Contact details for whom the National Gas Operational Team will contact at the time of an Operating Margin event – Employee Position/ role, Address, Telephone numbers, fax and email details.

### Part 4: Deliverability & Availability

17	Response Time	Please set out the time from receipt of the nomination before the start of delivery, being on the hour bar. Please note this should normally be no greater than 2 hours from the next hour bar following receipt of a nomination. So, for example if a nomination is sent at 15:01 then the nomination should be met by no later than 18:00.
18	Planned Maintenance Periods	Please set out the dates of planned maintenance outages across the periods tendered. National Gas can then take an informed view across all tenders received to assess overall availability across the period. All these dates must be provided where available.
19	Website for Service Availability / Unavailability	Where the Facility outages are published on a website, please insert the URL here.
20	Allocation Agent	Please insert the name and details of the allocation agent appointed by the tenderer.
21	Maximum Delivery Duration	Please set out the maximum duration (in hours) per instruction that delivery should be maintained should National Gas instruct the service. The service can be offered based on preference for 12 hours or 24 hours.
22	Minimum Delivery Duration (Optional) (if left blank delivery deemed at 0)	Please set out the minimum duration (in hours) per instruction that delivery should be maintained and paid should National Gas instruct the service.
23	LNG Procurement Tranche Number	Each tranche offered is assigned a tranche number. Each tenderer can offer up to 10 tranches per tender. <b>Tranches will be accepted in numerical order.</b>

24	<b>Service Quantity (in kWh)</b>	<p>Please set out the maximum quantity (in kWh) that National Gas may nominate over the year, subject to any top-up rights.</p> <p>The minimum requirement for the Service Quantity is 6,000,000 kWh for 12 hours and 12,000,000kWh for 24 hours.</p>
25	<b>Maximum Customer Delivery Rate (Tendered for the purposes of OM)</b>	<p>Please set out the maximum delivery capacity (in kWh/Day) offered to the customer, giving the customer the right to withdraw gas from the Facility in any one day.</p> <p>The minimum requirement for this is 500,000 kWh/hour.</p>
26	<b>Minimum Customer Delivery Rate (Tendered for the purposes of OM) (Optional)</b>	<p>Please set out the minimum delivery capacity (in kWh/Day) for a customer nomination, giving the customer the right to withdraw gas from the Facility in any one day. This may be zero. If blank, it will be deemed at zero.</p>
27	<b>Estimated Required LNG Quantity kWh</b>	<p>Please set out the estimated daily quantity of LNG (including for boil-off and blending) that the tenderer is be required to maintain in the facility's storage tanks at all times to meet an OM instruction for the Service Quantity</p>
28	<b>Please state if the tranche may only be accepted in full</b>	<p>This option allows the tenderer to stipulate if only the full tranche can be accepted by National Gas as opposed to a partial sum of the tranche quantity tendered.</p>
29	<b>Annual Service Fee (in pence/kWh per annum)</b>	<p>Please set out the Service Fee (in pence per kWh per annum, maximum 4 d.p) payable in respect of the storage space offered.</p> <p>For the purposes of the OM Agreement, the Annual Service Fee will be converted to a daily Service Fee, such that 80% of the annual charge shall be payable over the 7-month winter period and 20% shall be payable over the 5-month summer period.</p>
30	<b>Annual Service Fee (£)</b>	<p>This is automatically calculated from (24) and (29).</p>
31	<b>Minimum Inventory</b>	<p>Please set out the minimum quantity of LNG which the tenderer is required to maintain in the facility's storage tanks at all times. The tenderer must ensure that it holds sufficient LNG in storage at all times to meet an OM instruction, allowing for Boil-Off and the Minimum Inventory.</p>
32	<b>Maximum Facility Delivery Capacity</b>	<p>Please set out the maximum delivery capacity of the Facility.</p>

#### Part 5: Charges

33	<b>Indexed Delivery Charge</b>	<p>See section 6.7 Indexation Principles.</p>
34	<b>Overrun Delivery Rate</b>	<p>Please set out the charges (in pence per kWh, maximum 4 d.p) (if any) payable in respect of access to delivery capacity above the contracted values, where the tenderer agrees to make such</p>

		additional capacity available on the day. <b>Please note this is for an increase in delivery rate, not for additional gas.</b>
35	<b>Additional SP Delivery Capacity Charge Rate</b>	Where National Gas submits an OM Nomination and the Service Provider is already flowing gas it may be necessary for the Service Provider to procure additional withdrawal capacity from another party at the Facility to fulfil National Gas’s OM nomination. Please set out (in pence per kWh, maximum 4 d.p) the price for this additional capacity. If this is not known, please indicate a realistic maximum price, which if exceeded in an OM event, would mean the Customer would need to agree to a higher price higher than this before proceeding to withdraw the OM.
36	<b>Additional Nomination Restrictions</b>	Please set out any additional restrictions in respect of the nomination quantity, e.g., to allow for SELs for Power Stations or minimum time at zero for LNG sites.  If no additional restrictions apply, please insert “N/A”.

### TENDER PACK 3 (Demand Reduction)

#### Part 1: Tenderer Details

1	<b>Tenderer's Company Name (including company number)</b>	Please insert the tenderer’s company name.
2	<b>Company Representative, Job Title</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, and for any questions in relation to the OM tender, please specify the representative for whose attention such Notices are to be marked.
3	<b>Company Representative Address</b>	Please insert the representative’s address.
4	<b>Telephone Number</b>	For the purposes of receiving tender queries, please specify the representative’s telephone number.
5	<b>Facsimile Number</b>	For the purposes of receiving OM Tender Acceptance Notices and OM Tender Rejection Notices, please specify the representative’s facsimile number.
6	<b>E-mail Address</b>	For the purposes of receiving communications, please specify the representative’s email address.
7	<b>Legal Agent Name</b>	Where the tenderer is based outside of England and Wales, please provide details of your appointed agent for service of process.
8	<b>Legal Agent Address</b>	Where a legal agent is appointed, please provide an address for service of process.
9	<b>Shipper Short Code</b>	Please insert the 3-character code in accordance with the tenderer’s shipper licence, or (if the tenderer does not hold a gas shipper licence) the 3-character code of the licensed gas shipper whose service the tenderer proposes to use.
10	<b>Achilles Registration Number</b>	Please insert Achilles Registration number.

Part 2: Not used.

**Part 3: Facility Details**

11	<b>Facility Name</b>	Please insert name of facility being offered as part of the tender.
12	<b>Facility Location</b>	Please insert full facility address including postcode.
13	<b>Facility Stable Export Limit</b>	The positive MW value, expressing the minimum stable export operating level for BM Unit(s)
14	<b>Facility Maximum Export Limit</b>	The positive MW value, expressing the maximum level at which the BM Unit(s) can export to the GB Electricity Transmission System at the Gas Supply Point
15	<b>BM Unit IDs</b>	The individual codes representing each Balancing Unit, used under the electricity Balancing and Settlement Code (BSC).
16	<b>Duration of Service</b>	This is auto-populated. For Sheets A and B this is 12 months (01 May – 30 April)
17	<b>Service Provider contact details for operational notices</b>	Contact details for whom the National Gas Operational Team will contact at the time of an Operating Margin event – Employee Position/ role, Address, Telephone numbers, fax and email details.

**Part 4: Deliverability & Availability**

18	<b>Maximum Delivery Rate (Tendered)(minimum turn down of 500,000 kWh/hour)</b>	<p>Please set out the maximum delivery (i.e., demand reduction) rate (in kWh/hour) that would be available to National Gas at the facility. Where a facility’s ability to deliver gas is impacted by certain operational circumstances, then this should be taken into account.</p> <p>The minimum requirement for the Maximum Delivery Rate is 500,000 kWh/hour.</p>
19	<b>Minimum Delivery Rate (optional) (if left blank delivery deemed at 0)</b>	Please set out the minimum delivery (i.e. demand reduction) rate that would be available to National Gas if the power station is requested to deliver OM
20	<b>Response Time</b>	Please set out the time from receipt of the nomination before the start of delivery, being on the hour bar. Please note this should normally be no greater than 2 hours from the next hour bar following receipt of a nomination. So, for example if a nomination is sent at 15:01 then the nomination should be met by no later than 18:00.
21	<b>Planned Maintenance Periods</b>	Please set out dates of planned maintenance outages across the period tendered. National Gas can then take an informed view across all tenders received to assess overall availability across the period. All these dates must be provided where available.
22	<b>Website For Service Availability / Unavailability</b>	Where the Facility outages are published on a website, please insert the URL here.
23	<b>Maximum Delivery Duration</b>	Please set out the maximum duration (in hours) per instruction that delivery should be maintained should National Gas instruct the

		service. The service can be offered based on preference for 12 hours or 24 hours.
24	<b>Minimum Delivery Duration (Optional) (if left blank delivery deemed at 0)</b>	Please set out the minimum duration (in hours) per instruction that delivery should be maintained and paid should National Gas instruct the service.

## Part 5: Charges

25	<b>Annual Service Fee</b>	<p>The Service Fee (in £ per annum) payable in respect of providing the service.</p> <p>For the purposes of the OM Agreement, the Annual Service Fee will be converted to a daily Service Fee, such that 80% of the annual charge shall be payable over the 7-month winter period and 20% shall be payable over the 5-month summer period.</p>
26	<b>Indexed Delivery Charge</b>	See section 6.7 Indexation Principles.
27	<b>Efficiency Loss Factor (%)</b>	See section 6.7. This is the overall average efficiency for the Facility to be added into Indexed Delivery Charge 2.
28	<b>Please state whether Indexed Delivery Charge 3 is required.</b>	This may be required in the event the Facility has a Capacity Market contract.
29	<b>Additional Nomination Restrictions</b>	<p>Please set out any additional restrictions in respect of the nomination quantity, e.g., to allow for SELs for Power Stations or minimum time at zero for LNG sites.</p> <p>If no additional restrictions apply, please insert "N/A".</p>

**Contact:**

**Richard Loukes**

Senior Contract Officer

Commercial & Incentives

System Operation

T: +44 (0) 7342 085565

E: [Richard.Loukes@nationalgas.com](mailto:Richard.Loukes@nationalgas.com)

[nationalgas.com](http://nationalgas.com)

